

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MINUTES**

**January 14, 2016**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on January 14, 2016.

**MEMBERS PRESENT**

Camille Skubik-Peplaski  
Scott DeBurger  
Kevin Priddy, Chair  
Thomas Miller  
Sheila Levy

**OCCUPATIONS AND PROFESSIONS STAFF**

Jennifer Hutcherson, Board Administrator  
Robin Vick, Administrative Section Supervisor

**OTHERS**

Michael Head, Office of the Attorney General  
Stacy Grider, KOTA

**MEMBERS ABSENT**

Laura Strickland  
Rhonda Tapp Edwards

Mr. Kevin Priddy, Chair, called the meeting to order at 1:01 pm.

**Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the December 17, 2015 meeting, financial report for December 2015 and legal fees for November 2015 were presented for the Board's review. Ms. Skubik-Peplaski made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Miller, carried.

**O&P Report**

Ms. Vick reported that changes to the jurisprudence exam questions are included in the maintenance fee that KBLOT pays to Kentucky Interactive. There is not a formal O&P report this month.

**Board Attorney's Report**

Mr. Head stated that he is waiting on approval of his opinion on the board's exposure to liability and insurance coverage. Once approved, he will share it with the board.

**Pending Complaints**

2014-02: Final Order Signed

2014-04: Closed

2014-06: Under Investigation.

2015-01: Under Investigation

2015-02: Ms. Strickland, case manager, was absent from the board meeting, but communicated with Mr. Head prior to the meeting, that she recommends a settlement agreement with specific CEU requirements. Mr. Miller made a motion to accept the recommendation of the case manager as presented by Mr. Head. Mr. DeBurger seconded the motion, and it carried. Mr. Head will draft the settlement agreement.

## **Old Business**

The board selected the final fifteen (15) questions to be used for the 2016 version of the jurisprudence exam. Ms. Skubik-Peplaski made a motion to send the final questions to Kentucky Interactive to begin updating the online exam. The motion, seconded by Mr. DeBurger, carried.

The board discussed dry needling and reviewed responses from AOTA, the KY PT Board and the Hand Therapy Association. The board's response to dry needling, under the advisement of board counsel, Mr. Head, is that although there is general language to permit regulating dry needling, no specific language (such as with DPAM's) exists in the law to cover dry needling and the board cannot say it can regulate the practice of dry needling at this time.

Mr. DeBurger made a motion to send cease and desist letters to the licensees who did not respond to the audited renewal notice. The motion was seconded by Mr. Miller, and it carried.

## **New Business**

The board reviewed a request from a licensee to renew their license past the grace period, because she used a click and ship label, that was dated December 31, 2015. Mr. Miller made a motion to accept the late renewal. Ms. Levy seconded the motion, and it carried.

The board discussed the AOTA conference taking place in Chicago, Illinois from April 7-10, 2016. Ms. Skubik-Peplaski made a motion to approve travel expenses for any board member who wishes to attend the conference. Mr. Miller seconded the motion, and it carried. Ms. Hutcherson will email the out of state travel request form to board members. Ms. Hutcherson reminded the board that they will need to submit the out of state travel request form at least thirty (30) days in advance of the conference for approval.

Ms. Hutcherson will send out supervision audit notices to one (1) percent of randomly selected occupational therapy assistants.

The board reviewed an email from Susan Ellis, fiscal section supervisor, stating that the board has two investigative contracts that will expire on June 30<sup>th</sup>. Ms. Skubik-Peplaski made a motion to approve two new RFP's for investigative contracts that will begin on July 1<sup>st</sup>. The motion was seconded by Mr. Miller, and it carried.

## **Applications Review**

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Ms. Skubik-Peplaski to approve the applications as reviewed. The motion, seconded by Mr. DeBurger, carried.

- Kaycee Crook – Temp OTA
- Alyson Hamilton – OT
- Lindsey Johnson – OT
- Morgan Neuhoﬀ – OT
- Maria Sebastiani – OT
- Allison Fishback – OTA
- Kaitlyn Quinn – OTA
- Bridget Fitzpatrick – Temp OT
- Ashley Evans – OTA
- Michele Lewis – OT
- Kristen Utley – OT
- Lauren Baker – Temp OT

A motion was made by Ms. Skubik-Peplaski to accept the recommendation of the continuing education application review committee. The motion, seconded by Mr. DeBurger, carried.

A final submission for the 2015 supervision audit from Veral Armstead was reviewed. Mr. Miller made a motion to approve the supervision audit, which fulfills the additional requirements that were set forth by the board in 2015. Ms. Skubik-Peplaski seconded the motion, and it carried.

A motion was made by Mr. DeBurger to approve the DPAM applications as presented. The motion, seconded by Ms. Skubik-Peplaski, carried.

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#### **Assignments for Next Meeting - February 11, 2016**

- Mr. Head
  1. Final Order for 2014-02
  2. Draft Offer of Settlement Agreement for 2015-02
- Ms. Hutcherson
  1. Check on per diem for December
  2. Send final JE questions to board members
  3. Post Settlement Agreement from 2014-04 to website and send to Robin Vick to report to the NPDB
  4. Post Final Order and Settlement agreement from 2014-02 to website and send to Robin Vick to report to the NPDB
  5. Respond to dry needling emails
  6. Send out of state travel forms to board members for AOTA conference
  7. Send out supervision audits to OTA's
- Ms. Grider
  1. Contact Karen Lentz to find out if KBLOT has the needed support to add dry needling to the statutes and regulations

#### **Approval of Travel and Per Diem**

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for today's meeting. The motion, seconded by Mr. Miller, carried.

#### **Adjournment**

With no further business to discuss the meeting was adjourned at 2:42 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, February 11 at the Office of Occupations and Professions.